



CITY COUNCIL AGENDA BILL 23-02

TITLE: Adoption of Resolution 2023-924 Approving the 2023 Planning Commission Work Plan	EXHIBITS: 1. Proposed Resolution 2023-924 Planning Commission Work Plan
ORIGINATING DEPT.: Community Development	
ACTION PROPOSED: Discuss and consider adoption of Resolution 2023-924	

SUMMARY

Attached for City Council approval is a resolution approving the Planning Commission's 2023 work program.

FISCAL IMPACT

There are no costs associated with the Planning Commission's work program, other than the built-in costs associated with the provision of staff support to the Planning Commission and the conducting of meetings. Such costs are already accounted for in the adopted City budget.

BACKGROUND

Each year, the Planning Commission develops a proposed work plan, listing items it wishes to accomplish for that given year, and then requests City Council approval, pursuant to NMC 2.30.070(B), which states:

B. The city council will develop an annual work plan for the planning commission. The planning commission may recommend additional items for the annual work plan by way of a majority vote of the commission. The city council must approve the addition of the recommended item on the annual work plan prior to review and consideration by the planning commission.

The City Council can thereafter amend the work plan pursuant to NMC 2.30.070(C), which states:

C. Final commission work plans can be amended by the council at any time during the year to take into consideration needs that were not foreseen at the time the work plans were first developed. By a majority vote, a commission can recommend a work plan amendment for consideration by the council. The city manager shall promulgate a protocol for addressing such issues.

The Planning Commission considered work plan items at the Commission's October 26, 2022, and December 28, 2022, regular meetings. The proposed work plan was also included in the Planning Commission report provided at the December 6, 2022, City Council meeting. The Commission's final recommended work plan is discussed more fully below.

DISCUSSION

The 2022 Work Plan included the following items. Those with a strike-through have been completed:

Quarter 1: January-March 2022

1. ~~Mobile Food Vendors ordinance~~
2. PUD development standards ordinance
3. ~~Comprehensive Plan amendment schedule ordinance~~

Quarter 2: April-June 2022

4. Small cells ordinance
5. LID development standards ordinance
6. ~~2022 Comprehensive Plan docket resolution~~

Quarter 3: July-September 2022

7. ~~2022 Comprehensive Plan update resolution~~
8. Community design conversation
9. Multifamily housing ordinance

Quarter 4: October-December 2022

10. Live-work ordinance
11. ~~Housekeeping amendment ordinance~~

Those items which are not marked through were deferred to a future conversation due to the retirement of the department's director in August and loss of a staff senior planner in July. With the upcoming comprehensive plan update, the Commission and staff understood that some of the remaining items could be folded into the comprehensive plan update.

The following items are proposed for the Planning Commission's 2023 work program. Descriptions and/or explanations follow each item:

1. 2024 Comprehensive Plan Update

As Councilmembers are already aware, over the next two years, the City will be undergoing a major comprehensive plan update. Planning Commission will be instrumental in the Comprehensive Plan

process. The Commission recognized the following items from the 2022 work plan (outlined above) would be able to be considered as part of the Comprehensive Plan Update:

- Low Impact Development / Surface Water ordinance update
- Multi-Family ordinance
- Live-work ordinance, if identified as a need
- Proposed Comprehensive Plan annual updates (docketing items), particularly those that are policy changes rather than property-specific changes.

2. Small Cells and Wireless Ordinance Update

Revise wireless standards to comply with the Federal Communications Commission's recent rulings on small cells and update the wireless code to meet the needs of more recent technology.

3. Community Design Conversation

At the Planning Commission's January 26, 2022, retreat, it was suggested the City's downtown design standards may need refinement. Without committing to or confirming that need, the Commission agreed that community conversation on the degree of architectural design regulation may be merited.

4. Annual Housekeeping Update

This will be a code update limited to items in the zoning code that need to be clarified, such as typos and references.

ACTION RECOMMENDED

I MOVE TO ADOPT RESOLUTION 2023-924 (2023 PLANNING COMMISSION WORK PLAN) AS PRESENTED.